

Traineeships under our coverage

Traineeship name	Qualification name
Business Services	
Level 2	
Business (Level 2)*	BSB20120 - Certificate II in Workplace Skills
Customer Engagement (Level 2)*	BSB20120 - Certificate II in Workplace Skills
Level 3	
Business (Level 3)**	BSB30120 - Certificate III in Business
Business Administration (Level 3)**	BSB30120 - Certificate III in Business
Customer Engagement (Level 3)	BSB30120 - Certificate III in Business
Legal Administration (Level 3)	BSB30320 - Certificate III in Legal Services
Medical Administration (Level 3)	BSB30120 - Certificate III in Business
Records Keeping (Level 3)	BSB30120 - Certificate III in Business
Library and Information Services (Level 3)	BSB30420 – Certificate III in Library and Information Services
Level 4	
Business (Level 4)	BSB40120 - Certificate IV in Business
Business Administration (Level 4)	BSB40120 - Certificate IV in Business
Customer Engagement (Level 4)	BSB40120 - Certificate IV in Business
Records Keeping (Level 4)	BSB40120 - Certificate IV in Business
Human Resources (Level 4)	BSB40420 - Certificate IV in Human Resource Management
Leadership And Management (Level 4)	BSB40520 - Certificate IV in Leadership and Management
Legal Assistant (Level 4)	BSB40620 - Certificate IV in Legal Services
Library and Information Services (Level 4)	BSB40720 – Certificate IV in Library and Information Services
Marketing (Level 4)	BSB40820 - Certificate IV in Marketing and Communication
Occupational Health and Safety Officer	BSB41419 - Certificate IV in Work Health and Safety
Level 5	
Manager	BSB50420 - Diploma of Leadership and Management
Financial Services	
Level 2	
Financial Services (Level 2)*	FNS20120 - Certificate II in Financial Services
Level 3	
Accounts Administration (Level 3)	FNS30322 - Certificate III in Accounts Administration
Financial Services (Level 3)*	FNS30122 - Certificate III in Financial Services
Level 4	
Accounting (Level 4)	FNS40222 - Certificate IV in Accounting and Bookkeeping
Bookkeeping (Level 4)	FNS40222 - Certificate IV in Accounting and Bookkeeping
Credit Management (Level 4)^	FNS40122 - Certificate IV in Credit Management
Finance And Mortgage Broking	FNS40821 - Certificate IV in Finance and Mortgage Broking
Financial Services (Level 4)	FNS41820 - Certificate IV in Financial Services
Insurance Services (Level 4)	FNS41422 - Certificate IV in General Insurance
Personal Banker^	FNS42022- Certificate IV in Banking Services
Level 5	
Finance and Mortgage Broking Management	FNS50322 – Diploma of Finance and Mortgage Broking Manageme

* Also available as a School-based Traineeship (SBT) ** SBT for Year 12 only ^ Available but there has been no activity in recent years ++ Approved e

++ Approved extended transition for SBT only

Sources: DTWD, Register of Class A and B Qualifications https://www.dtwd.wa.gov.au/classab 21 March 2024 https://tac.wa.gov.au/registration/Changestoregistration/Pages/Approved-extended-transition-periods.aspx www.asqa.gov.au/rto/change-scope-registration/when-training-products-change/training-products-current-transition-extensions



Traineeships under our coverage

Property Services Level Z Technical Security (Level 2) CPP20319 - Certificate II in Technical Security Level 3 Surveying Assistant (Level 3) ** CPP30221 - Certificate III in Surveying and Spatial Information Services Cleaning Operations (Level 3) CPP30321 - Certificate III in Cleaning Operations Pest Management Technician (Level 3) CPP30131 - Certificate III in Security Operations Property Services (Operations) (Level 3) CPP30519 - Certificate III in Security Operations Property Services (Operations) (Level 3) CPP30519 - Certificate III in Security Operations Property Management (Level 3) CPP30719 - Certificate III in Technical Security Waste Management (Level 3) CPP30719 - Certificate III in Waste Management Level 4 Property Management (Level 4) CPP41419 - Certificate IV in Real Estate Practice Strata Manager CPP40521 - Certificate IV in Real Estate Practice Strata/Facilities Manager (Level 4) CPP41721 - Certificate IV in Surveying and Spatial Information services Local Government LGA20120 - Certificate IV in Surveying and Spatial Information services Local Government (Level 2)* LGA20120 - Certificate II in Local Government Local Government (Level 3) Government (Level 2)*	Traineeship name	Qualification name
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	Correctional Practice (Level 4)	CSC40122 - Certificate IV in Correctional Practice

* Also available as a School-based Traineeship (SBT) ** SBT for Year 12 only ^ Available but there has been no activity in recent years *t* + Approved extended transition for SBT only

Sources: DTWD, Register of Class A and B Qualifications https://www.dtwd.wa.gov.au/classab 21 March 2024 https://tac.wa.gov.au/registration/Changestoregistration/Pages/Approved-extended-transition-periods.aspx www.asqa.gov.au/rto/change-scope-registration/when-training-products-change/training-products-current-transition-extensions