

# Traineeships Under Our Coverage

TRAINEESHIP NAME	QUALIFICATION NAME	NOMINAL MONTHS	NOTES
<b>Business Services</b>			
<b>Level 2</b>			
BUSINESS	BSB20120 - Certificate II in Workplace Skills	12	Also SBT
CUSTOMER ENGAGEMENT	BSB20120 - Certificate II in Workplace Skills	12	Also SBT
<b>Level 3</b>			
BUSINESS	BSB30120 - Certificate III in Business	12	SBT Year 12 Only Nominal term for SBT is 18 months
BUSINESS ADMINISTRATION	BSB30120 - Certificate III in Business	12	SBT Year 12 Only Nominal term for SBT is 18 months
CUSTOMER ENGAGEMENT	BSB30120 - Certificate III in Business	12	
LEGAL ADMINISTRATION	BSB30320 - Certificate III in Legal Services	12	
LIBRARY AND INFORMATION SERVICES	BSB30420 - Certificate III in Library and Information Services	24	
MEDICAL ADMINISTRATION	BSB30120 - Certificate III in Business	12	
RECORDS KEEPING	BSB30120 - Certificate III in Business	12	
<b>Level 4</b>			
BUSINESS	BSB40120 - Certificate IV in Business	12	
BUSINESS ADMINISTRATION	BSB40120 - Certificate IV in Business	12	
CUSTOMER ENGAGEMENT	BSB40120 - Certificate IV in Business	18	
HUMAN RESOURCES	BSB40420 - Certificate IV in Human Resource Management	12	
LEADERSHIP AND MANAGEMENT	BSB40520 - Certificate IV in Leadership and Management	18	
LEGAL ASSISTANT	BSB40620 - Certificate IV in Legal Services	24	
LIBRARY AND INFORMATION SERVICES	BSB40720 - Certificate IV in Library and Information Services	36	
MARKETING	BSB40820 - Certificate IV in Marketing and Communication	12	
OCCUPATIONAL HEALTH AND SAFETY OFFICER	BSB41419 - Certificate IV in Work Health and Safety	24	
RECORDS KEEPING	BSB40120 - Certificate IV in Business	12	
<b>Level 5</b>			
MANAGER	BSB50420 - Diploma of Leadership and Management	24	

Sources:

DTWD, Register of Class A and B Qualifications <https://www.dtwd.wa.gov.au/classab> 17 July 2023

WA.gov.au, Training Products – Extended Transition Periods <https://www.wa.gov.au/service/education-and-training/vocational-education/training-products-extended-transition-periods> 3 July 2023

ASQA, Training products with current transition extensions <https://www.asqa.gov.au/rtos/change-rtos-scope/when-training-products-change/training-products-current-transition-extensions>

# Traineeships Under Our Coverage

TRAINEESHIP NAME	QUALIFICATION NAME	NOMINAL MONTHS	NOTES
<b>Financial Services</b>			
<b>Level 2</b>			
FINANCIAL SERVICES	FNS20120 - Certificate II in Financial Services	6	Also SBT
<b>Level 3</b>			
ACCOUNTS ADMINISTRATION	FNS30317 - Certificate III in Accounts Administration	12	Superseded – In transition (31-01-24 TAC & ASQA)
ACCOUNTS ADMINISTRATION	FNS30322 - Certificate III in Accounts Administration	12	
FINANCIAL SERVICES	FNS30120 - Certificate III in Financial Services	18	Also SBT Superseded – In transition (31-01-24 ASQA)
FINANCIAL SERVICES	FNS30122 - Certificate III in Financial Services	18	Also SBT
<b>Level 4</b>			
ACCOUNTING	FNS40217 - Certificate IV in Accounting and Bookkeeping	12	Superseded – In transition (31-01-24 TAC & ASQA)
ACCOUNTING	FNS40222 - Certificate IV in Accounting and Bookkeeping	12	
BOOKKEEPING	FNS40217 - Certificate IV in Accounting and Bookkeeping	12	Superseded – In transition (31-01-24 TAC)
BOOKKEEPING	FNS40222 - Certificate IV in Accounting and Bookkeeping	12	
CREDIT MANAGEMENT	FNS40122 - Certificate IV in Credit Management	24	
FINANCE AND MORTGAGE BROKING	FNS40821 - Certificate IV in Finance and Mortgage Broking	24	
FINANCIAL SERVICES	FNS41820 - Certificate IV in Financial Services	12	
INSURANCE SERVICES	FNS41422 - Certificate IV in General Insurance	12	
PERSONAL BANKER	FNS42020 - Certificate IV in Banking Services	24	Superseded – In transition (31-01-24 ASQA)
PERSONAL BANKER	FNS42022 - Certificate IV in Banking Services	24	
<b>Level 5</b>			
FINANCE AND MORTGAGE BROKING MANAGEMENT	FNS50322 - Diploma of Finance and Mortgage Broking Management	24	

Sources:

DTWD, Register of Class A and B Qualifications <https://www.dtwd.wa.gov.au/classab> 17 July 2023

WA.gov.au, Training Products – Extended Transition Periods <https://www.wa.gov.au/service/education-and-training/vocational-education/training-products-extended-transition-periods> 3 July 2023

ASQA, Training products with current transition extensions <https://www.asqa.gov.au/rtos/change-rtos-scope/when-training-products-change/training-products-current-transition-extensions>

# Traineeships Under Our Coverage

TRAINEESHIP NAME	QUALIFICATION NAME	NOMINAL MONTHS	NOTES
<b>Property Services</b>			
<b>Level 2</b>			
CLEANING OPERATIONS	CPP20617 - Certificate II in Cleaning	6	Also SBT
TECHNICAL SECURITY	CPP20319 - Certificate II in Technical Security	6	Part-time - 20 hours/week
<b>Level 3</b>			
CLEANING OPERATIONS	CPP30321 - Certificate III in Cleaning Operations	12	
PEST MANAGEMENT TECHNICIAN	CPP30119 - Certificate III in Urban Pest Management	12	
PROPERTY SERVICES (OPERATIONS)	CPP31519 - Certificate III in Real Estate Practice	12	
SECURITY OFFICER	CPP31318 - Certificate III in Security Operations	12	
SURVEYING ASSISTANT	CPP30221 - Certificate III in Surveying and Spatial Information Services	12	SBT Year 12 Only – Training after Year 12 required
TECHNICAL SECURITY	CPP30519 - Certificate III in Technical Security	12	Part-time - 20 hours/week
WASTE MANAGEMENT	CPP30719 - Certificate III in Waste Management	12	Part-time - 20 hours/week
<b>Level 4</b>			
PROPERTY MANAGEMENT	CPP41419 - Certificate IV in Real Estate Practice	24	Restricted for Property Management only and does not apply to Real Estate Sales.
STRATA MANAGER	CPP40516 - Certificate IV in Strata Community Management	24	Superseded – In transition (23-03-24 ASQA)
STRATA MANAGER	CPP40521 - Certificate IV in Strata Community Management	24	
STRATA/FACILITIES MANAGER	CPP41419 - Certificate IV in Real Estate Practice	24	
SURVEYING	CPP41721 - Certificate IV in Surveying and Spatial Information Services	36	
<b>Level 5</b>			
SURVEYOR	CPP50121 - Diploma of Surveying	36	
<b>Local Government</b>			
<b>Level 2</b>			
LOCAL GOVERNMENT	LGA20120 - Certificate II in Local Government	12	Also SBT Part-time - 20 hours/week
<b>Level 3</b>			
LOCAL GOVERNMENT	LGA30120 - Certificate III in Local Government	12	Part-time - 20 hours/week

Sources:

DTWD, Register of Class A and B Qualifications <https://www.dtwd.wa.gov.au/classab> 17 July 2023

WA.gov.au, Training Products – Extended Transition Periods <https://www.wa.gov.au/service/education-and-training/vocational-education/training-products-extended-transition-periods> 3 July 2023

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# Traineeships Under Our Coverage

TRAINEESHIP NAME	QUALIFICATION NAME	NOMINAL MONTHS	NOTES
<b>Public Sector</b>			
<b>Level 2</b>			
GOVERNMENT	PSP20122 - Certificate II in Government	12	Also SBT Part-time - 20 hours/week
<b>Level 3</b>			
GOVERNMENT	PSP30122 - Certificate III in Government	12	Part-time - 20 hours/week
<b>Level 4</b>			
GOVERNMENT	PSP40122 - Certificate IV in Government	12	Part-time - 20 hours/week
GOVERNMENT INVESTIGATOR	PSP40416 - Certificate IV in Government Investigations	24	Part-time - 20 hours/week
<b>Level 5</b>			
GOVERNMENT INVESTIGATION	PSP50416 - Diploma of Government Investigations (Cadet)	24	Part-time - 20 hours/week
<b>Correctional Services</b>			
<b>Level 3</b>			
CORRECTIONAL PRACTICE	CSC30120 - Certificate III in Correctional Practice	12	Superseded – In transition (04-12-24 ASQA) Part-time - 20 hours/week
CORRECTIONAL PRACTICE	CSC30122 - Certificate III in Correctional Practice	12	Part-time - 20 hours/week
CORRECTIONAL PRACTICE (CUSTODIAL)	CSC30120 - Certificate III in Correctional Practice	12	Superseded – In transition (04-12-24 ASQA) Part-time - 20 hours/week
CORRECTIONAL PRACTICE (CUSTODIAL)	CSC30122 - Certificate III in Correctional Practice	12	Part-time - 20 hours/week
<b>Level 4</b>			
CORRECTIONAL PRACTICE	CSC40121 - Certificate IV in Correctional Practice	24	Superseded – In transition (04-12-24 ASQA) Part-time - 20 hours/week
CORRECTIONAL PRACTICE	CSC40122 - Certificate IV in Correctional Practice	24	Part-time - 20 hours/week
CORRECTIONAL PRACTICE (CUSTODIAL)	CSC40121 - Certificate IV in Correctional Practice	24	Superseded – In transition (04-12-24 ASQA) Part-time - 20 hours/week
CORRECTIONAL PRACTICE (CUSTODIAL)	CSC40122 - Certificate IV in Correctional Practice	24	Part-time - 20 hours/week

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