



Eligible Traineeships under our coverage

Traineeship name	Qualification name
Business Services	
Business (Level 2)*	BSB20115 - Certificate II in Business
Business (Level 3)**	BSB30115 - Certificate III in Business
Business (Level 4)	BSB40215 - Certificate IV in Business†
Business (Level 4)	BSB40120 - Certificate IV in Business
Business Administration (Level 3)**	BSB30415 - Certificate III in Business Administration†
Business Administration (Level 3)**	BSB30120 - Certificate III in Business
Business Administration (Level 4)	BSB40515 - Certificate IV in Business Administration†
Business Administration (Level 4)	BSB40120 - Certificate IV in Business
Customer Engagement (Level 2)*	BSB20215 - Certificate II in Customer Engagement†
Customer Engagement (Level 2)*	BSB20120 - Certificate II in Workplace Skills
Customer Engagement (Level 3)	BSB30215 - Certificate III in Customer Engagement†
Customer Engagement (Level 3)	BSB30120 - Certificate III in Business
Customer Engagement (Level 4)	BSB40315 - Certificate IV in Customer Engagement
Human Resources (Level 4)	BSB41015 - Certificate IV in Human Resources†
Human Resources (Level 4)	BSB40420 - Certificate IV in Human Resources Management
Leadership And Management (Level 4)	BSB42015 - Certificate IV in Leadership and Management†
Leadership And Management (Level 4)	BSB40520 - Certificate IV in Leadership and Management
Legal Administration (Level 3)	BSB31015 - Certificate III in Business Administration (Legal)†
Legal Administration (Level 3)	BSB30320 - Certificate III in Legal Services
Legal Assistant (Level 4)	BSB42215 - Certificate IV in Legal Services†
Legal Assistant (Level 4)	BSB40620 - Certificate IV in Legal Services
Manager	BSB51918 - Diploma of Leadership and Management†
Manager	BSB50420 - Diploma of Leadership and Management
Marketing (Level 4)	BSB42415 - Certificate IV in Marketing and Communication†
Marketing (Level 4)	BSB40820 - Certificate IV in Marketing and Communication
Medical Administration (Level 3)	BSB31115 - Certificate III in Business Administration (Medical)†
Medical Administration (Level 3)	BSB30120 - Certificate III in Business
Occupational Health And Safety Officer	BSB41419 - Certificate IV in Work Health and Safety
Records Keeping (Level 3)	BSB30815 - Certificate III in Recordkeeping†
Records Keeping (Level 3)^	BSB30120 - Certificate III in Business
Records Keeping (Level 4)	BSB41715 - Certificate IV in Recordkeeping†
Records Keeping (Level 4)	BSB40120 - Certificate IV in Business

* Also available as a School-based Traineeship (SBT)
^ Available but there has been no activity in recent years

** SBT for Year 12 only
† Superseded – in transition



Eligible Traineeships under our coverage

Traineeship name	Qualification name
Financial Services	
Accounting (Level 4)	FNS40217 - Certificate IV in Accounting and Bookkeeping
Accounts Administration (Level 3)	FNS30317 - Certificate III in Accounts Administration
Bookkeeping (Level 4)	FNS40217 - Certificate IV in Accounting and Bookkeeping
Credit Management (Level 4)^	FNS40120 - Certificate IV in Credit Management
Finance And Mortgage Broking	FNS40815 - Certificate IV in Finance and Mortgage Broking†
Finance And Mortgage Broking	FNS40820 - Certificate IV in Finance and Mortgage Broking
Financial Services (Level 2)*^	FNS20115 - Certificate II in Financial Services†
Financial Services (Level 2)*	FNS20120 - Certificate II in Financial Services
Financial Services (Level 3)*	FNS30115 - Certificate III in Financial Services†
Financial Services (Level 3)*	FNS30120 - Certificate III in Financial Services
Financial Services (Level 4)	FNS41820 - Certificate IV in Financial Services
Insurance Services (Level 3)	FNS30515 - Certificate III in General Insurance
Insurance Services (Level 4)	FNS41415 - Certificate IV in General Insurance†
Insurance Services (Level 4)	FNS41420 - Certificate IV in General Insurance
Personal Banker^	FNS42020 - Certificate IV in Banking Services
Property Services	
Cleaning Operations (Level 2)*	CPP20617 - Certificate II in Cleaning
Cleaning Operations (Level 3)	CPP30316 - Certificate III in Cleaning Operations
Pest Management Technician (Level 3)	CPP30115 - Certificate III in Urban Pest Management†
Pest Management Technician (Level 3)	CPP30119 - Certificate III in Urban Pest Management
Property Management (Level 4)	CPP40307 - Certificate IV in Property Services (Real Estate)†
Property Management (Level 4)	CPP41419 - Certificate IV in Real Estate Practice
Property Services (Operations) (Level 3)^	CPP31519 - Certificate III in Real Estate Practice
Security Officer	CPP31318 - Certificate III in Security Operations
Strata Manager	CPP40516 - Certificate IV in Strata Community Management
Strata/Facilities Manager (Level 4)	CPP40611 - Certificate IV in Property Services (Operations)†
Strata/Facilities Manager (Level 4)^	CPP41419 - Certificate IV in Real Estate Practice
Surveying (Level 4)	CPP40216 - Certificate IV in Surveying†
Surveying (Level 4)	CPP41721 - Certificate IV in Surveying and Spatial Information Services
Surveyor (Level 5)	CPP50116 - Diploma of Surveying†
Surveyor (Level 5)	CPP50121 - Diploma of Surveying
Technical Security (Level 2)	CPP20319 - Certificate II in Technical Security
Technical Security (Level 3)^	CPP30519 - Certificate III in Technical Security
Waste Management (Level 2)*^	CPP20411 - Certificate II in Waste Management
Waste Management (Level 3)	CPP30711 - Certificate III in Waste Management†
Waste Management (Level 3)	CPP30719 - Certificate III in Waste Management

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Eligible Traineeships under our coverage

Traineeship name	Qualification name
Local Government	
Local Government (Level 2)*^	LGA20120 - Certificate II in Local Government
Local Government (Level 3)	LGA30120 - Certificate III in Local Government
Local Government Administration (Level 4)	LGA40204 - Certificate IV in Local Government Administration
Local Government Planning (Level 4)^	LGA40708 - Certificate IV in Local Government (Planning)
Ranger	LGA40504 - Certificate IV in Local Government (Regulatory Services)
Trainee Community Ranger^	LGA30404 - Certificate III in Local Government (Regulatory Services)
Public Sector	
Government (Level 2)*	PSP20116 - Certificate II in Government
Government (Level 3)	PSP30116 - Certificate III in Government
Government (Level 4)	PSP40116 - Certificate IV in Government
Government Investigation^	PSP50416 - Diploma of Government Investigations (Cadet)
Government Investigator (Level 4)^	PSP40416 - Certificate IV in Government Investigations
Correctional Services	
Correctional Practice (Custodial) (Level 3)^	CSC30115 - Certificate III in Correctional Practice†
Correctional Practice (Custodial) (Level 3)	CSC30119 - Certificate III in Correctional Practice†
Correctional Practice (Custodial) (Level 3)	CSC30120 - Certificate III in Correctional Practice
Correctional Practice (Custodial) (Level 4)^	CSC40115 - Certificate IV in Correctional Practice†
Correctional Practice (Custodial) (Level 4)	CSC40120 - Certificate IV in Correctional Practice

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